

DISTRIBUTOR APPLICATION PROCESS

It is important to us that we maintain consistency throughout the Distributor Application process, and also, that our approved Distributors have the skills necessary to provide product, service and support excellence.

1. Distributor Application Fee:

A **R10,000 (ten thousand rand) non-refundable** application fee charged to begin processing your application. This fee must be paid into the ID-Tech bank account, and covers:

- Cost of credit vetting,
- Legal fees for finalisation of the Distribution Agreement, and
- Certification training fees for T1 Certification Training, which is compulsory for all Distributors (2 Day Workshop with max 5 delegates per applicant).

BANK ACCOUNT DETAILS:

Bank: First National Bank

Account name: ID-Tech (Pty) Ltd

Account number: 6208 6406 587

Branch: Brooklyn

Kindly email proof of payment to: accounts@id-controltech.com

2. Distributor Application Form and supporting documents:

- You are required to complete a Distributor Application Form in FULL (should you require additional space, please add an annexure to your form).
- Please attach ALL the required supporting documents.
- Please make sure that the application form is signed by a duly authorised business representative.
- Please scan and email signed application forms with supporting documents to: accounts@id-controltech.com OR FAX for attention: ACCOUNTS to 0880 12 998 7291
- Please note that missing information or supporting document will delay the application process.
- ALL INFORMATION AND SUPPORTING DOCUMENTS MUST BE VALID AND TRUE AT THE DATE OF SIGNATURE OF THE DISTRIBUTOR APPLICATION FORM.

3. Credit Vetting

Once the application fees and completed application form with all supporting documents have been received, the applicant will be credit vetted.

- By completing and submitting the Distributor Application form, you expressly authorise ID-Tech to perform credit vetting on your business.
- The result of credit vetting will influence the application for and terms of ID-Tech distribution rights.
- If results are unsatisfactory, distribution rights may be refused.

4. Distributor Agreement

- Applicants who successfully pass the credit vetting process will receive a Distributor Agreement to be signed and submitted to ID-Tech.
- All Distributor Agreements will go through a legal review process.
- Once finalised, the original Distributor Agreement signed by all parties must be delivered/couriered by the applicant to ID-Tech at: 426 YVONNE STREET, WATERKLOOF GLEN, 0010 and emailed to: accounts@id-controltech.com

5. Certification Training

At ID-Tech we believe in EXCELLENCE in products, service and support, and as such, we require all our Distributors to be certified.

- Certification Training is a pre-requisite to being an ID-Tech Distributor and is non-negotiable.
- T1 Certification Training Fees are included in the Distributor Application Fee (R10,000) per point 1.
- At the end of T1 Certification Training, Distributors will understand the technology applied in ID-Tech products and will be able to complete the product hardware installation successfully.
- T2 and T3 will cover product software configuration and support and may be scheduled for later dates.
- Venues, dates and times of T1 Certification Training will be published by ID-Tech.

6. Distributor Certification

- On successful completion of the relevant product T1 Certification Training, applicants will be awarded "ID-Tech Certified Distributor" status and will be loaded onto the ID-Tech system as certified Distributors.
- Certified Distributors may then request pricing and quotations on relevant ID-Tech products.
- Provisional certification may be issued to applicants where the Distributor Agreement has been finalised and signed by all parties, at the discretion of ID-Tech, subject to the successful completion of the relevant product T1 Certification Training within a time period specified by ID-Tech.
- Please note: on-going certification training is required to maintain distribution rights (as set out in Distributor Agreement).
- If certification training or any other requirement of the Distributor Agreement is not maintained, ID-Tech reserves the right to revoke our product distribution rights.

7. Statement of Understanding

Kindly initial the pages of this document and scan and e-mail back to ID-Tech on: accounts@id-controltech.com as a statement of understanding of the Distributor Application Process in order for your application to be processed.